

Minutes
BCCS PTO General Meeting
Thursday October 7th, 2021 @ 3:30 pm

Call to Order by Christine Syswerda @ 3:35 pm

Attendance Christine Syswerda*, Kayla Miller*, Lisa Lytle*, Pam Anderson, Ashley O'Neal, Principal Kasmer, Jen Shanklin

A Quorum was reached

*Denotes PTO Board Members

Review & Approval of Minutes from September 9, 2021 PTO General Meeting. Minutes approved.

Principal's Report:

- Covid Updates: The school has had 6 or 7 positive cases to date this year. Covid updates and policies are being posted routinely to the school website. We now have rapid tests available to use if students have symptoms or are exposed to help avoid sending students home unnecessarily. We have Covid relief funds available for use due to the learning loss/delays due to remote on-line learning. The school administration is working on a survey to send out to families for fund usage suggestions as well as what supplies/resources might be needed in the event of another remote learning necessity.
- Parent/Teacher Conferences will be held in person on October 14th. Staff will be wearing masks and families are asked to do the same. Conference links were sent out for families to sign up for specific conference time slots with teachers and PSAT, MSTEP and NWEA test scores will also be given out at that time. Our school's test results are averaging higher than others across the State of Michigan.
- Student Council is back on and starting up activities this year. They are hosting an outdoor Fall Festival this Saturday October 9th from 2-4 pm in lieu of the cancelled Harvest Dance.
- Principal Kasmer would like to request that the PTO consider contributing toward an all staff Christmas gift again this year. Last year we gave gift cards and the office matched the donation which they would like to do again since there have been no staff/teacher raises available for the last couple years. PTO members will review last year's giving, discuss it and get back to Principal Kasmer.

President's Report:

- Frandale Sub Sale Fundraiser went well again this year. We made a profit of \$1865.50. We will be putting the money toward Playground/equipment improvements again. We can add any funds we didn't utilize last year to it. Steve Boersma, Pam Anderson and Polly Timmerman have been discussing and working with state inspectors to see what possibilities/options we have with the space we are working with. Based on ADA guidelines we may not be in a position to do all upgrades and can be fined for not meeting codes, so we will keep working on it.
- PTO is providing a baked potato/chili dinner for the teachers & staff for conferences. Most food and donations are covered on the Sign-Up Genius, but the potatoes need to be purchased, cooked and brought in that day. Pam Anderson & Kayla Miller offered to take care of that.
- Ashley O'Neal suggested we get working on putting together a subcommittee from our list of volunteers to get a jump start on planning for our Spring Walk-a-thon. She will get together with Sarah Arringdale & update the Sponsor letter in google drive and send out to our sponsors from last year & would like to get access to the email list of our PTO volunteers to reach out to them ASAP.
- Mother/Son Night is scheduled for November 5th which is only 4 wks away, so we need to come up with some ideas/themes ASAP and get working on planning. We will each try to think of an idea and touch base on SLACK by early next week.

Vice-President's Report

➤

Treasurer's Report

- Disbursements: Mrs. Cravino put in a disbursement request for tampons/pads to have available in her office which she has been going through very quickly and has been supplying on her own this year so far. Request was approved and Christine Syswerda has already gotten supplies and submitted receipts, and requested we make this a standing order to have on file so a request doesn't need to be resubmitted each time. This was approved as we used to supply them in the past as well.
- Balance sheet review: Current Balance is \$11,367.63. We made a profit of \$143.86 from Carnival. Lisa needs someone to write a check tomorrow morning to Jill for \$412.50 for the student Walk-a-thon profits for their Washington D.C. trip. It will need to be specified on the check as 2020/2021 school year as it should have been written last Spring & before the PTO's end of year accounts were closed for the year.
- Book Fair Review: Book Fair is in person this fall. Sign up Genius still has a lot of open slots for volunteers to work the fair, so we will send out another reminder. Lisa will get out \$100 in petty cash to have on hand and Pam will bring in her cash box with compartments to use. The book preview is scheduled for 10-11-21 and will be set up in Miss Funk's old room. Christine Syswerda & Pam Anderson will come in early to set up and have it ready for the teachers/students to view. The Wish Lists need to go in the teachers' mailboxes so they can have the students fill them out, and then they will hand them out to parents at conferences.

Secretary's Report

-

Scrip Report

- Scrip is going well and accounts are up to date.

Adjournment: at 4:25 pm

Next Meeting: Thursday November 11, 2021 @ 3:30 pm